

Llanbedr DC Village Hall Management Committee. Terms and conditions of hire.

Name of Hirer _____ **Date of hire** _____

- 1) Anyone bringing equipment into the hall (e.g. stereos, projectors etc) do so at their own risk.
- 2) The hirer agrees to accept the liability for any damage or injury during their tenure.
- 3) Please be aware of the Fire Notices. The hirer is responsible for implementing procedures.
- 4) Please ensure the hall is left as found and any damage is reported in the accidents and incidents book.
- 5) All breakages and damage must be paid for.
- 6) No equipment to be taken out of the hall without permission.
- 7) The Management Committee of the hall will not be held responsible for any inappropriate use of the equipment or facilities.
- 8) Cancellation may result in a cancellation charge where a loss is incurred.
- 9) All rubbish – cans, bottles, food etc to be removed from the hall by the hirer.

We aim to provide this facility for the benefit of the community and your enjoyment. In order to continue improving the facilities, we invite your comments and suggestions. Please rate the following on a scale of 1 (worst) to 5 (best).

Cleanliness	Kitchen	Toilets	Heating	Entrance	Main Hall	Meeting Room	Car Park

Suggestions: _____

Signature _____ Date _____

Please leave the completed form in the post box inside the entrance hall or email to info@llanbedrhc.co.uk